

SCHOOL DISTRICT OF HOLMEN

Certified Vacancy Notice - Instructional Services Director

Posted 1/22/2010

Job ID#846

The School District of Holmen is anticipating a vacancy for the following position:

- Title: Instructional Services Director
- Qualifications:
- 1) Masters Degree with academic training in curriculum and assessment development, instructional intervention/extension strategies, and program evaluation/design.
 - 2) At least five (5) years of successful public educational experience, with experience in teaching and/or administration.
 - 3) Valid certification by the State of Wisconsin as a school administrator with AIS certification.
 - 4) A current, working knowledge of State and Federal regulations, trends, and issues in the fields of curriculum and instruction.
 - 5) Experience with school based management and effective school practices.
 - 6) Knowledge and working application of Continuous Improvement.
- Reports To: District Administrator
- Job Description: Responsibilities include: providing leadership to staff to ensure understanding of the learning process (curriculum, assessment, and instruction); and ensuring continuous improvement in all schools and at all levels. A complete job description is available upon request.
- Terms of Employment: This is a twelve-month position for 260 days per year. Annual compensation is dependent upon qualifications and experience.
- Application Procedures: Submit letter of interest, resume, completed application form, 3 letters of reference and transcripts online. An application can be accessed on the District's website, www.holmen.k12.wi.us. Click on Employment. Deadline for application is **February 23, 2010 or until position is filled.**
- Apply to: School District of Holmen
Human Resources Office
1019 McHugh Road
Holmen, WI 54636
www.holmen.k12.wi.us

An Equal Opportunity Employer



Two Open Positions

Elementary Principal

Full-time (260 days) Begin: July 1, 2010

The Hudson School District is seeking an exceptional educational leader to actively lead and focus building efforts and resources on improving student learning. This Early Childhood- Grade 5 school leader needs the vision, experience, knowledge, and skills to work with staff, students, and parents to continue development of a professional learning community focused on supporting the success of each child. River Crest Elementary is committed to environmental sustainability so candidates with experience and interest in this area are encouraged to apply.

Administrative strengths we seek:

- Core beliefs and a future-focused vision.
- Strong work ethic and passion to seek and implement best practices.
- Ability to focus teacher and school efforts on raising student achievement.
- Strong knowledge-base and instructional strategies in balanced literacy and math emphasizing problem-solving and reasoning.
- Knowledge about implementing standards-based learning and assessment.
- Ability to use data to set measurable goals to improve student learning.
- Ability to develop teacher leaders and a collaborative team environment.
- Effective interpersonal, communication, facilitation, motivational, managerial, and community-building skills.

The new principal will join a strong team of elementary administrators who lead and learn collaboratively with the goal of improving teaching and learning at their respective schools and throughout the District. They share ideas and expertise, solve problems as a team, train together, divide work tasks and responsibilities, and support each other. We are seeking a principal who can learn from and contribute to both Elementary and District leadership teams.

Required application materials include:

- WECAN application and set of Administrator written responses. Apply online via WECAN: <http://services.education.wisc.edu/wecan/> by February 12, 2010.
Contact WECAN for help with attachments.

ATTACHMENTS:

- Cover letter
- Resume
- Three letters of reference dated within the last year
- A copy of current WI DPI Administrator license or information regarding eligibility for licensure
- Copies of transcripts for all degrees earned

Direct all other questions to Debra Weisert, Human Resources Manager:

weiserdk@hudson.k12.wi.us (715) 377-3706 x8041.

The Hudson School District is an equal opportunity employer. The District does not discriminate against any person based on age, color, disability, marital status, membership in the National Guard or reserves, national origin, pregnancy, race, religion, sex, or sexual orientation or any other characteristic protected by law.

High School Principal

Full-time (260 days) Begin: July 1, 2010

The Hudson School District is seeking an exceptional educational leader to actively lead and focus building efforts and resources on improving student learning and developing the "High School of the Future". This 9-12 grade school leader needs the vision, experience, knowledge, and skills to work with staff, students, and parents to continue development of a professional learning community focused on supporting the success of each student.

Administrative strengths we seek:

- Core beliefs and a future-focused vision.
- Strong work ethic and passion to seek and implement best practices.
- Ability to focus teacher and school efforts on raising student achievement.
- Strong knowledge of effective, research based instructional strategies.
- Ability to implement and design high-quality professional development.
- Experience in developing community and business partnerships that advance opportunities for students.
- Knowledge about implementing standards-based learning and assessment.
- Ability to use data to set measurable goals to improve student learning.
- Ability to develop teacher leaders and a collaborative team environment.
- Effective interpersonal, communication, facilitation, motivational, managerial, and community-building skills.

The new principal will join a strong team of administrators who lead and learn collaboratively with the goal of improving teaching and learning at their respective schools and throughout the District. They share ideas and expertise, solve problems as a team, train together, divide work tasks and responsibilities, and support each other. We are seeking a principal who can learn from and contribute to both Secondary and District leadership teams.

Required application materials include:

- WECAN application and set of Administrator written responses. Apply online via WECAN: <http://services.education.wisc.edu/wecan/> by February 26, 2010.
Contact WECAN for help with attachments.

ATTACHMENTS:

- Cover letter
- Resume
- Three letters of reference dated within the last year
- A copy of current WI DPI Administrator license or information regarding eligibility for licensure
- Copies of transcripts for all degrees earned

Direct all other questions to Debra Weisert, Human Resources Manager:

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